

3RD INTERNATIONAL CONFERENCE ON PUBLIC HEALTH IN AFRICA

BREAKING BARRIERS: REPOSITIONING AFRICA IN THE GLOBAL HEALTH ARCHITECTURE

Abstract Virtual Presentation Guidelines

You have been confirmed as a **VIRTUAL PRESENTER** for the upcoming 3rd International Conference on Public Health in Africa (CPHIA 2023).

This year's CPHIA 2023 virtual abstracts programme will take place on **22 November from 9:00 - 18:00hrs CAT [7:00 - 16:00hrs UTC]**. More information on the exact day, time and log-in details for your presentation slot will be shared in the coming weeks.

This document provides guidelines on your responsibilities as a virtual presenter and how to create your presentation for the conference.

PRESENTATION CONTENT AND SPECIFICATIONS

Your presentation will be **8 minutes long and must include the following:**

- A title that corresponds to your accepted abstract submission
- Your name and contact details: Prefix, First name, Last name, Position, Organisation
- Acknowledgement slide with names and affiliations of any collaborators or co-authors listed on the abstract submission; acknowledgement of advisors and external partner institutions.
- A section including ethical approval for the research conducted
- Presentations can be given in any official AU language as live translation will be available; **however, the text on slides must be in English.**
- We require that all speakers use the same slide template, which can be found [here](#).

PRESENTATION DESIGN GUIDANCE

We recognize that there is no 'one size fits all' approach to the CPHIA presentations, and that the presentation sections and content will depend on the subject. However, please consider the following guidelines when putting together an 8-minute presentation:

- Presentations should be a maximum of 6 slides, excluding your title slide and acknowledgements slide.
- Use of data, analytics, and graphs are highly encouraged, provided that the information is communicated in a clear, crisp, and uncrowded manner.
- Use a text font and size that is clear and easy to read (ensure text is readable on slides when displayed).
- Use of pictures and storytelling is encouraged to keep presentations dynamic and lively.
- **Presentation MUST include information on ethics approval for any original research.**
- Please avoid the use of acronyms and jargon where you can.
- Practice your talk ahead of time to ensure it stays within the 8 minute time limit.

PRESENTER RESPONSIBILITIES

Before the session:

27–30 NOVEMBER 2023

LUSAKA, ZAMBIA



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- Please join the virtual room **at least 30 minutes before your session**. More details about the exact timing and log-in details for your presentation slot will be shared in the coming weeks.

During the session

- **Session length:** Each session is 75 minutes long, with ~50 mins for six presentations, ~15 min for Q&A and ~5 mins for the moderator's opening/closing remarks – please begin and end your presentation on time.
- **Moderator:** A moderator will be responsible for running the session. They will open the session, introduce the authors prior to their presentations, and lead the Q&A.
- **Presentation length:** You will have 8 minutes each to present your abstract. The audience will be able to ask questions after all six presenters have made their presentations.
- **Transition between presentations:** We will be keeping exactly to time; moderators will step in and kindly request that you give the floor to the next speaker if you go over time.
- **Slide management:** You will be able to screenshare your presentation and advance the slides yourself.

For any questions related to **abstract presentations** not answered in the instructions above, please feel free to contact us at CPHIAabstracts@africa-union.org.

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